Portland Mennonite Church
Draft Budget 2019

	2018	2019			
	Approved 12/10/17	DRAFT 11/15/18	% of total budget	$ change from 2018	Notes
Ordinary Income/Expense					
Income					
Contributions & Income					
Budget Contributions	459,000	469,270.00	96.41%	10,270.00	2.23% increase from 2018 (3% incr = $472,770 ; 2% = $468,180)
Interest Income	459	459.00	0.09%	0.00	
Miscellaneous Income	500	500.00	0.10%	0.00	
Rental Income	16,500	16,500.00	3.39%	0.00	$14,400 parsonage
Total Contributions & Income	476,459	486,729.00	100.00%	10,270.00	
Total Income	476,459	486,729.00	100.00%	10,270.00	
Expense					
010 - Core Ministries					
011 - Worship CMT					
Art Work	500	500.00	0.10%	0.00	To acquire images of Jesus from other cultures
Children's Worship	100	100	0.02%	0.00	
Sound/AV Equipment Expense	1,500	1,000	0.21%	-500.00	
Hymnal Fund	1,000	0	0.00%	-1,000.00	Hymnal 2019 (total cost will be around $5000) $5k rec'd 2018
Transfer to A/V Fund	1,000	1,000	0.21%	0.00	for upgrading sound system in future
Worship Expense	3,000	3,000	0.62%	0.00	
Total 011 - Worship CMT	7,100	5,600	1.15%	-1,500.00	
012 - Congregational Life CMT					
Annual BBQ	300	400	0.08%	100.00	More accurate
Congregational Care (Care/Hosp)	1,100	1,100	0.23%	0.00	
Kitchen Expense	1,600	2,000	0.41%	400.00	Add'l expenses rel to new kitchen (eg microwave, supplies etc)
Leadership Table Retreat	100	100	0.02%	0.00	
Natl Conventn Delegte Trvl Fund	500	500	0.10%	0.00	
PNMC Delegate Expense	2,000	1,000	0.21%	-1,000.00	2019 in Albany
Small Groups	100	100	0.02%	0.00	
Staff Hosting	1,000	1,000	0.21%	0.00	
Stephen Ministry Fund	3,700	1,000	0.21%	-2,700.00	Set up new SM Fund (roll over at year end, cap at $8k)
Transitions	200	200	0.04%	0.00	
Twin Rocks Retreat Expense	1,500	1,500	0.31%	0.00	
Women's Retreat	500	250	0.05%	-250.00	
Young Adult	50	500	0.10%	450.00	Pizza 1/mo for sermon discussion group
012 - Congregational Life CMT - O	300	300	0.06%	0.00	
Total 012 - Congregational Life CMT	12,950	9,950	2.04%	-3,000.00	
013 - Faith Formation CMT					
Adult Education	700	700	0.14%	0.00	
Lecture Series	2,000	1,000	0.21%	-1,000.00	add to fund, aiming for Ted&Co. 2019 (big event every 2 yrs)
Library	200	200	0.04%	0.00	
Seminars	500	1,000	0.21%	500.00	John Roth in 2019
The Mennonite Mag.	100	100	0.02%	0.00	Group subscriptions: most should be reimbursed
Tuition Assistance	6,000	5,000	1.03%	-1,000.00	3 @ AMBS; 1 or 2 @ Goshen. Suggestion: increase amt/student
013 - Faith Formation CMT - Other	200	200	0.04%	0.00	
Total 013 - Faith Formation CMT	9,700	8,200	1.68%	-1,500.00	
014 - Children & Youth CMT					
Children's Education	5,000	5,000	1.03%	0.00	
Facility Rental	740	0	0.00%	-740.00	Will not use SUMC gym
Jr High Youth	1,500	1,000	0.21%	-500.00	
Nursery	250	250	0.05%	0.00	
Trnsfr to CCEC Coming of Age Fu	700	700	0.14%	0.00	quilts for graduating seniors.
Trnsfr to Youth Convention Fund	9,000	9,000	1.85%	0.00	
Youth Expense	2,000	2,100	0.43%	100.00	costs increased with larger group (bigger house for MYF retreat)
014 - Children & Youth CMT - Othe	0	0	0.00%	0.00	Q: budget for children's furniture for new space?
Total 014 - Children & Youth CMT	19,190	18,050	3.71%	-1,140.00	
015 - Comm. Outreach CMT					
Anawim	1,500	0	0.00%	-1,500.00	Anawim closing Jan 2019
Community Assistance	500	500	0.10%	0.00	
Ecumenical Ministries	250	250	0.05%	0.00	
JOIN		500	0.10%		New line, per CO-CMT
Justice Committee	500	500	0.10%	0.00	
New City Initiative	500	0	0.00%	-500.00	NCI no longer exists; support JOIN instead?
Night Strike	1,000	1,000	0.21%	0.00	
Racial Peace Committee	0	500	0.10%	500.00	New committee; $ for bus tour of Portland
SMMS Tuition Assistance	850	1,560	0.32%	710.00	per SMMS treasurer ($647.50 Jan-Jun, est $912.50 Fall)
Transfr to Service Support Fund	0	1,000	0.21%	1,000.00	To replenish fund (cap = 1.5% of annual expense budget)
Welcome Committee	50	50	0.01%	0.00	
015 - Comm. Outreach CMT - Othe	100	300	0.06%	200.00	Other expenses, per CO-CMT
Total 015 - Comm. Outreach CMT	5,250	6,160	1.27%	910.00	
016 - Broader Church					
Anabaptist Disabilities Network	250	250	0.05%	0.00	

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Christian Peacemaker Team	500	500	0.10%	0.00	
Corinthian Plan Mutual Aid	12,700	15,000	3.08%	2,300.00	based on 2019 renewal paperwork
Dove's Nest		500	0.10%	500.00	Appeal for support; we use resources and support mission
Drift Creek Camp	500	500	0.10%	0.00	
Mennonite Central Committee	3,000	3,000	0.62%	0.00	
Mennonite Church USA	15,500	15,500	3.18%	0.00	
Mennonite Disaster Service	500	500	0.10%	0.00	
Mennonite Education Agency	1,000	1,000	0.21%	0.00	Suggestion: Increase to $2500 (add previous WMS amt)
Mennonite World Conference	500	500	0.10%	0.00	
Pacific NW Mennonite Conference	21,500	21,500	4.42%	0.00	
Pacific NW Mennonite Historical S	720	720	0.15%	0.00	Suggestion: Increase to $1440, per PNWMHS board request
Western Mennonite School	1,500	0	0.00%	-1,500.00	WMS changed to WCS
Total 016 - Broader Church	58,170	59,470	12.22%	1,300.00	
Total 010 - Core Ministries	112,360	107,430	22.07%	-4,930.00	
020 - Salary & Benefits					
Continuing Education	1,700	1,700	0.35%	0.00	$500/pastor, $200/admin
FICA/Medicare	15,633	15,978	3.28%	345.00	7.65% of salary
Total Health Benefits	18,500	15,300	3.14%	-3,200.00	Includes HRA amt. Based on TCP 2019 quote and current coverage
Retirement Expense	20,008	20,886	4.29%	878.00	10% of salary
Sabbatical Expense	0	0	0.00%	0.00	Saving for BC sabbatical ($2500 in fund for CW)
Total Staff Salaries	202,049	211,025	43.36%	8,976.00	per SRC 9/16/18
Staff Travel Expenses	3,300	3,300	0.68%	0.00	
Stipends/Prof. Fees	500	300	0.06%	-200.00	
Unemployment Payments	0	0	0.00%	0.00	unempl. fund amt based on payroll, may be increase 2018
Workers Comp Expense	1,300	1,600	0.33%	300.00	(approx 400/qtr)
Total 020 - Salary & Benefits	262,990	270,089	55.49%	7,099.00	
030 - Office & Staff Expense					
Accounting Fees	900	900	0.18%	0.00	incl. e-giving (should separate out). Acctng fees:$125/qtr
Computer/Office Equipment	1,250	1,000	0.21%	-250.00	
Pastoral Supplies	700	568	0.12%	-132.00	
Supplies & Printing	4,700	4,500	0.92%	-200.00	
Telephone/Internet	4,800	4,932	1.01%	132.00	(zoom, phone/internet, cell phones = $411/mo)
Website Expenses	400	250	0.05%	-150.00	change in web hosting service level
Total 030 - Office & Staff Expense	12,750	12,150	2.50%	-600.00	
040 - Property and Facilities					
Building Maintenance Expense	10,000	8,000	1.64%	-2,000.00	Rename to Facilities Maintenance (incl. indoor/outdoor)
Church Insurance Expense	6,500	7,500	1.54%	1,000.00	More accurate, and reflects increased liability ins.
Debt Service	16,736	24,908	5.12%	8,171.84	$1395 Jan-Aug, $2042 Sep-Dec with new $100k note
Electricity	3,300	3,500	0.72%	200.00	Add GreenSource per Justice Cmte (+ appx $17/mo)
Facilities Redesign			0.00%	0.00	From Remodel Fund, not budget
Garbage Service	925	1,452	0.30%	527.00	increased to $121/mo, added compost
Janitorial Srvcs Expense	7,000	7,500	1.54%	500.00	$527/mo plus annual cleaning, plus special events
Janitorial Supplies Expns	1,000	1,000	0.21%	0.00	
Natural Gas Expense	2,300	2,300	0.47%	0.00	
Parsonage Expense	5,000	5,000	1.03%	0.00	Change this to Transfer to Psnge Fund (prev in Bldg Fund)
(Parsonage expense from parsonage Fund)					Expected expenses from Parsonage Fund
Property Tax Expense	3,700	4,400	0.90%	700.00	More accurate
Transfer to Building Fund	25,000	25,000	5.14%	0.00	Rename: Facilities rather than Building more accurate
(Facilities projects expenses from Building Fund)					Expected expenses from Building Fund
Transfer to Facilities Remodel Fund	0	0	0.00%	0.00	Set aside for specific remodel projects (eg LLRP)
(Remodel expenses from Remodel Fund)					Expected expenses from Remodel Fund
Water & Sewer	5,500	6,500	1.34%	1,000.00	($1500-1600/quarter)
040 - Property and Facilities - Other	0	0	0.00%	0.00	
Total 040 - Property and Facilities	86,961	97,060	19.94%	10,098.84	
050 - Core Mnsty Opprtnty Funds	1,398	0	0.00%	-1,397.84	Enough in Fund for the Table to designate to support new CM activiti
060 - Contingency Expense	0	0	0.00%	0.00	
Total Expense	476,459	486,729	100.00%	10,270.00	
Net Ordinary Income	0	0.00		0.00	
Other Income/Expense					
Total Designated Contributions	25,000	25,000		0.00	$156,500 ytd rec'd for Bldg Fund; abt $3000/mo in summer
Designated Contributions Exp.	25,000	25,000		0.00	