

PMC Facility Use Guidelines as of: 3/15/2021

PMC Guideline	PMC Action	Group/Event Organizer Action
Wash hands often	Provide hand sanitizer at entrances/exits	Provide hand sanitizer in event/activity area
Avoid close contact with people outside your household	<p>Post signs at entrance reminding people to keep 6ft distance.</p> <p>Post signs on restroom doors indicating limited number of people in restroom at time (1 person at a time).</p> <p>Mark 6ft distance on floor as an example/reminder.</p>	<p>Set up meeting area ahead of time with seating and aisles spaced at least 6 feet apart.</p> <p>Use entrance closest to area where meeting.</p> <p>Set up one-way traffic flows as much as possible.</p> <p>Mark distance on floor or ground where people may be standing.</p> <p>Think through and identify alternatives to any shared objects (hymnals, pens, offering baskets, etc) and greetings (handshakes, hugs).</p> <p>Assign someone to remind and monitor people, especially where people may congregate</p>
Cover your mouth and nose with a mask, face covering, and/or face shield when around others	<p>Provide disposable masks.</p> <p>Post signs at entrances.</p>	
Cover coughs and sneezes	<p>Post signs encouraging people to cover their cough.</p> <p>Provide tissues, trash bin, hand sanitizer.</p>	

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Clean and disinfect surfaces	<p>Weekly general cleaning of building.</p> <p>Prop open doors as much as possible to allow people to avoid touching doorknobs.</p> <p>Provide disinfectant spray and cleaning supplies.</p> <p>Ensure adequate sanitary supplies (paper towels, soap, etc)</p>	<p>Prop open doors as much as possible to allow people to avoid touching door knobs.</p> <p>Clean and disinfect surfaces after use, especially high-touch areas like doorknobs, table surfaces, chairs, and bathroom surfaces.</p>
Monitor your health	<p>Post signs telling people not to come to the church If feeling sick; identify symptoms (fever, cough, etc)</p>	<p>Encourage people not to come if feeling sick. Ask person to leave if exhibiting symptoms.</p>
Increase ventilation as much as possible	<p>Change furnace filters regularly.</p>	<p>Open windows and doors when possible.</p> <p>Use fans when possible to circulate indoor/outdoor air.</p>
Schedule all events and activities with church office	<p>Schedule only one group in an assigned area at a time, including designating which bathroom(s) to use.</p> <p>Allow 3 hours between groups in an assigned area.</p>	<p>Schedule event/activity with church office.</p>
No Singing	<p>Communicate with group organizer.</p>	
No Eating or Drinking	<p>Communicate with group organizer.</p>	<p>Avoid providing food or beverages</p>

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PMC Action

Group/Event Organizer Action

Additional Requirements
All signs posted in English and Spanish
Restricted areas of use: - Offices (limited to staff and administrative work) - Classrooms (Limited to SMMS) - Kitchen and Kitchenette (limited to staff) - Nursery - Library -Sanctuary (limited to staff/worship leaders)
Max occupancy defined by PMC Reopening Guidelines (Moderate risk = 25, Lower risk = 50).
Vaccinated people are expected to follow all social distancing requirements
Keep a list of people in attendance and be able to contact them if needed. Attendance may be given to church office or kept by event organizer. Keep for 60 days.

Notes:

Since both vaccinated and unvaccinated people have access to building
OHA recommendation <https://multco.us/novel-coronavirus-covid-19/faith-based-and-community-groups-covid-19-guidance>

Notes

Source/more information

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Acknowledge exceptions for those who cannot/should not wear masks (very young children, people who are having difficulty breathing).

Exception: staff in individual office with closed door

[OHA:](#)

<https://sharesystems.dhsoha.state.or.us/DHSForms/Served/le2288K.pdf>

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Notes

Source/more information

OHA recommendations
<https://sharesystems.dhsoha.state.or.us/DHSForms/Served/1e3465.pdf>

Per Claire Yoder via email 9/17/20: Aerosolized droplets can remain airborne for about 3 hours (according to Harvard Health and New England Journal of Medicine Study)

High risk activity, no clear data. Value vs risk. Wear masks, limit time, limit number of people singing.

Exception may be made when public need overrides (for example giving an unhoused person a granola bar); limit unmasked time as much as possible, and no food prep or sharing of food

Notes

Source/more information